

Terms of Reference

School Child Safeguarding Local Consultant for KRCEE

Background

Save the Children (SC) started working in Thailand in 1979, focusing on child protection, child rights governance, education, livelihoods, and humanitarian responses for children and youth across the country. Today, our programs span a range of work, including but not limited to increasing access to education for migrant and refugee children; career skills training and peacebuilding for youth in the Deep South; Supporting and building the capacity of women-led grassroots climate organizations; tackling cyberbullying and other online harms to children and youth; and supporting LGBTQ+children and youth.

To ensure the rights of refugee children from Myanmar along the Thailand-Myanmar border are maintained, SC has led the refugee education project since 2013. The sustaining safe and inclusive education for conflict-affected children in Rakhine and the Thailand cross-border area is funded by the Department of Foreign Affairs and Trade (DFAT) and implemented in the 7 camps along the Thai-Myanmar border. The project's key objective is to sustain safe, inclusive, and equitable education for conflict-affected children in Rakhine and the Thailand cross-border context through strengthened community engagement, quality teaching and learning, and enhanced local capacity in protracted and evolving crises. In the current phase of the project, SC will leverage to enhance the camp-wide child safeguarding system in Nu Poe, Umphiem, Mae La, Mae Ra Ma Loung, and Tham Hin. Under this action, SC, in collaboration with the Karen Refugee Committee Education Entity (KRCEE), will enhance the school child safeguarding system and improve access to and participation in reporting mechanisms for children in and around schools. To enhance the school child safeguarding system and improve access and participation, SC is recruiting a School Child Safeguarding Local Consultant who will work closely with KRCEE.

Scope of the consultancy

The School Child Safeguarding Local Consultant is responsible for creating a safe and protective environment for the children. The key roles and responsibilities of the School Child Safeguarding Local Consultant include the prevention and detection of child abuse and exploitation, facilitation of coordination and collaboration with relevant stakeholders for suitable interventions, enhancement of education personnel and children's skills and knowledge, and the upholding of a referral system.

Prevention of child abuse and exploitation: To prevent child abuse and exploitation, the consult has to;

- Conduct training for teachers and education personnel and equip them with the knowledge and skills to recognize, prevent, report, and respond to child safeguarding concerns.
- Conduct training for children and equip them with the knowledge and skills on child rights, child protection, and reporting mechanism
- Create materials that are child-friendly to enhance awareness regarding child protection, child safeguarding, the procedures of reporting and referrals

- Facilitate awareness-raising sessions among teachers, education personnel, parents, guardians, and other pertinent community members about child safeguarding issues, signs of abuse, and reporting mechanisms
- Promote and advocate for a safe and inclusive learning environment
- Promote, advocate, and support the adoption and implementation of the KRCEE Child Safeguarding Policy
- Ensure that local education stakeholders understand their roles and responsibilities in safeguarding children
- Support KRCEE and OCEE to review child safeguarding policies and reporting procedures
- Ensure compliance with child protection standards and regulations
- Share child safeguarding messages through appropriate mediums

Early identification and intervention: To detect child abuse and exploitation, and devise appropriate intervention, the consultant has to

- Be available and accessible to education personnel and students
- Create a safe space for reporting and the provision of guidance
- Ensure all the reporting tools are available for education personnel and students at all time

Coordination and Collaboration: To enhance the coordination and collaboration for the creation of a safe and protective environment for the children, the consultant has to

- Attend internal and interagency meetings pertinent to child protection and safeguarding
- Foster open communication channel for education personnel and students
- Organize regular meetings with schools and OCEE Child Safeguarding Focal Point
- Coordinate with external protection actors for relevant support and services
- Maintain an updated contact list of child protection and relevant services in Umphiem, Nu Poe, Mae La, Mae Ra Ma Loung, and Tham Hin

Referral Mechanism and support: To ensure that child protection and child safeguarding incidents are reported and appropriately addressed, the consultant has to

- Establish reporting and referral mechanisms in consultation with SC, KRCEE, OCEE, and school representatives
- Provide support to education personnel to adhere to the referral mechanism
- Facilitate internal referrals within the school community
- Escalate the reported child safeguarding concerns to the designated child safeguarding team or appropriate authorities within KRCEE or OCEE
- Facilitate specialized support and services from external child protection actors
- Report any suspected or disclosed child safeguarding incident to the designated child safeguarding team or appropriate authorities.
- Provide support to ensure the well-being and safety of individuals involved in safeguarding incidents
- Maintain communication with the designated child safeguarding team to facilitate appropriate interventions and monitor progress
- Maintain confidentiality of information and securely store the documents

Monitoring and reporting:

- Monitor child safeguarding activities in Umphiem, Nu Poe, Mae La, Mae Ra Ma Loung, and Tham Hin
- Provide monthly reports on child safeguarding activities, incidents, and follow-up actions taken to KRCEE and SC

Timeframe & Deliverable Outputs

The consultancy service period for the whole assignment is 26.5 months – 15th October 2026 to 31st December 2028

Deliverable/Output	Timeframe
1. 2.2.3. Strengthen volunteer teachers and staff competencies on wellbeing, Psychological First Aid (PFA), stress management, and referral pathways for children who need specialized support.	4 th Quarter of 2026 2 nd Quarter of 2027 3 rd Quarter of 2027 2 nd Quarter of 2028 3 rd Quarter of 2028
2. 2.2.5 Establish and support youth safeguarding champions and referral mechanisms linked to the school- and camp-based protection system	4 th Quarter of 2026 2 nd Quarter of 2027 3 rd Quarter of 2027 2 nd Quarter of 2028 3 rd Quarter of 2028
3. Policy launching	3 rd Quarter of 2027
4. Follow – up support and monitoring	4 th Quarter of 2026 1 st Quarter of 2027 2 nd Quarter of 2027 3 rd Quarter of 2027 4 th Quarter of 2027 1 st Quarter of 2028 2 nd Quarter of 2028 3 rd Quarter of 2028 4 th Quarter of 2028

Reporting and Documentation

The consultant will be supervised by SC Refugee Education and Protection Program Coordinator and KRCEE management team. The consultant will submit the monthly report to SC Refugee Education and Protection Program Coordinator and KRCEE management team.

Place of work: Mae Sot, Nu Poe, Umphiem, Mae La, Mae Ra Ma Loung, and Tham Hin

Consultant qualifications:

- Proven experience working in refugee settings along the Thailand-Myanmar border

- In-depth knowledge of child protection issues within camp environments
- Familiarity with the camp school's child safeguarding system and the KRCEE child safeguarding policy
- Proven experience in conducting training for teachers and education personnel, preferably with a focus on child safeguarding
- Strong commitment to promoting a safe and inclusive learning environment for children
- Familiarity with legal and ethical considerations related to child protection and reporting
- Availability and accessibility to education personnel and students when needed
- Excellent communication and interpersonal skills to establish trust and open communication with education personnel and students
- Adherence to the highest ethical standards in handling sensitive and confidential information related to child protection cases
- Ability to engage and collaborate with teachers, education personnel, parents, guardians, and community members in refugee camps
- Availability and accessibility to education personnel and students when needed
- Ability to speak in Karen and Burmese

How to apply:

Interested candidates are invited to submit a comprehensive CV, a copy of an identification document, and a quotation to porntip.sarnsuwan@savethechildren.org by **26 October 2026**.

For any inquiries regarding this post, please contact Miss Porntip Sarnsuwan at **081-196-1233**.