

# Senior Technical Lead, USAID/Burma Diversity and Inclusion Scholarship Program (Hybrid) - 3712

## Job Title

Senior Technical Lead, USAID/Burma Diversity and Inclusion Scholarship Program (Hybrid)

## Organizational Unit

IIE Organization -> Bangkok -> USAID Programs

## Location

Bangkok DISP - TH (Primary)

## Schedule

Full Time

## Job Description

The Senior Technical Lead will work in partnership with local actors to implement local capacity strengthening activities and initiatives to achieve the goals of USAID/Burma's Diversity and Inclusion Scholarship Program (DISP). The Senior Technical Lead will work closely with USAID and DISP grantees to co-design and implement activities that will strengthen Burma's higher education system and advance innovative solutions to expand access to higher education and training for vulnerable groups. This position will be the primary liaison with grantees under contract and facilitate capacity strengthening and network building activities, in coordination with USAID/Burma. The position will identify, connect, and support innovation and impact leaders at local and regional higher education institutions and community organizations who are advancing innovative solutions to expand access to higher education and training for Burmese students, particularly those from vulnerable groups. This position will coordinate with USAID/Burma, the DISP team, grantees, program implementation partners, and other stakeholders to co-design and implement a local capacity strengthening experience that aligns with USAID's Local Capacity Strengthening Policy and the contextual risks and assets that exist within Burma's education sector. The Senior Technical Lead will be the primary liaison with grantees under contract and the primary facilitator in group meetings and discussions, in coordination with USAID/Burma.

## Essential Functions:

- Co-designs and leads implementation of the DISP Activity's local capacity strengthening efforts, particularly for grants under contract.
- Supports and coordinates with local, regional, and U.S. grantees, including higher education institutions and community organizations, to achieve their goals in alignment with DISP goals.
- Works with USAID/Burma to identify potential grantees and develop a grants program and process that is conflict-sensitive and employs Do No Harm approaches to support grantee and Activity safety and security.
- Supports local institutions, including higher education institutions and community-based organizations to apply for grants that align with self-identified capacity strengthening needs, in alignment with USAID's Local Capacity Strengthening Policy.
- Engages with primary stakeholders at grantee organizations; provide access to coaching, experts, and resources; and connect and cultivate networks to expand the impact of their grant activity.
- Applies principles of Collaborating, Learning, and Adapting (CLA), Universal Design for Learning (UDL), and/or Emergent Learning to lead ongoing, proactive co-design, development and refinement of the Local Capacity Strengthening activities with grantees, partners, USAID/Burma, and DISP team to identify strategies to support DISP goals.
- Collaborates with the monitoring, evaluation and learning team to develop evaluation frameworks, key performance indicators, and measurement tools for grantees aligned with overall DISP evaluation framework. Review grantee data and metrics, and report outcomes, successes, and recommendations to develop and adapt the strategy, approach, and interventions.
- Oversees knowledge capture and management to share best practices and effective methodologies aligned with DISP goals among grantees.
- Coordinate with other technical leads on DISP team to identify and coordinate on intersection of DISP activities, grantees, and scholars.
- Develops a roster of technical specialists in higher education and training development which can support grantees.
- Coordinates with grants manager to monitor and mitigate risks to grantees' compliance with contract requirements.

*The Institute of International Education (“IIE”) has a hybrid work environment that allows team members a combination of in-office work and telework at any of the locations listed above.*

### **Job Requirements**

#### **Education and Work Experience:**

- Requires a bachelor's degree and at least five (5) years of related experience, or an equivalent combination of education and experience.

#### **Required Knowledge, Skills and Abilities:**

- Experience collaborating with organizations in alignment with USAID’s Local Capacity Strengthening Policy.
- Experience administering GUCs for and supporting local organizations to develop their capacity.
- Demonstrated leadership, strategic thinking, planning, and management skills.
- Knowledge of the Burmese BE and HE systems.
- Experience working in a multicultural environment with students from vulnerable groups.
- Experience working in Myanmar required.
- Fluency in English required.

#### **Preferred Knowledge, Skills and Abilities:**

- Fluency in Burmese or Thai preferred.

#### **Work Conditions & Physical Demands:**

**Essential functions are performed in a general office setting with low noise. Job demands may require long periods of sitting; telephone work and/or computer work, as well as interactions with other team members and external stakeholders. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.**

**IIE is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability or veteran status.**

#### **Education**

Bachelor's Degree

#### **Travel**

10 to 25%