

INVITATION TO TENDER

Sustainable Rice Platform Services Co., Ltd. (SRPS Thailand) serves as the secretariat office for the Sustainable Rice Platform e.V. (SRP), supporting the promotion and implementation of the SRP Standard, tools, guidance, and training programs. Working with international stakeholders, SRP helps strengthen local capacity and accelerate sustainable, climate-smart rice production globally. As a multi-stakeholder, not-for-profit alliance, SRP aims to improve smallholder livelihoods, resource efficiency, and climate resilience through voluntary standards, performance indicators, and market-based incentives.

SRPS Thailand is seeking a group insurance package covering health, life, and accident insurance (OPD, IPD, dental care, ambulance service, special consultant, and treatment plans) for SRPS staff, comprising around 10 to 20 staff members, with 80% based in Thailand and 20% being multinational staff located outside Thailand. The group insurance will commence on 15 December 2026.

Interested and suitably qualified suppliers are invited to submit "Intent to Bid Form" with your proposal to hr@srpglobal.org by no later than 22 October 2026. Please use the email subject line "Intent to Bid for Group Insurance_Company/Insurance Name".

All the interested suppliers will receive additional details and instructions regarding the next stage of the tender process.

INTENT TO BID

Registration name of Service Provider/Supplier _____

Insurance product name _____

Please provide the name and email address for the person within your company that should receive notices, amendments, etc. that are related to this RFP:

Name _____

Phone _____

Email _____

Signature _____

Title of Person signing _____

Date _____

We realize that this is an intent to bid and in no way obligates this company to participate in this process.

In addition to your proposal, the tender must also include the following:

- A brief outline of your organisation's history, its corporate structure, and the range of services it offers.
- Please provide the names, roles, and experience of key personnel, specifically related to the operation of the corporation or international NGO.
- A demonstration of your understanding of the requirements, outlining your approach to all aspects of the task and specifying the resources to be utilised.
- Documentary evidence that the goods/services conform to the tender documents (only include this section when the goods/services are relevant to the requirements).

Please email this form by 22 October 2026 to:

Attention: HR Team

Email hr@srpglobal.org