



The International Committee of the Red Cross (ICRC) is an impartial, neutral and independent organization whose exclusively humanitarian mission is to protect the lives and dignity of victims of armed conflict and other situations of violence and to provide them with assistance. The ICRC also endeavours to prevent suffering by promoting and strengthening humanitarian law and universal humanitarian principles. Established in 1863, the ICRC is at the origin of the Geneva Conventions and the International Red Cross and Red Crescent Movement. Please visit www.icrc.org for more information.

Vacancy Notice

The ICRC Regional Delegation in Bangkok seeks to fill the following position:

Interpreter (Karen/Burmese/English/Thai), based in Chiang Mai

We are looking for a spirited team player with a can-do attitude to join our dynamic team.

The Interpreter/translator will work mainly with the health team and interpret between Karen, Burmese, Thai, and English as needed during meetings with beneficiaries, authorities, ethnic organisations. However, they will also be available to interpret for the Head of Sub Delegation and other departments if needed. They will also interpret during trainings. They will translate documents, trainings materials in the required language (Karen, Burmese, Thai, and English).

ACCOUNTABILITIES AND RESPONSIBILITIES:

- Interprets during interviews with Weapon Wounded (WW) patients from Karen/Burmese to Thai or English as required.
- Interprets during physiotherapy sessions and small trainings sessions for WW patients.
- Interprets for all departments during meetings with groups and interlocutors.
- Translates internal documents such as letters, reports, invitations.
- Translates training material such as curriculums, presentation slides, as needed.
- Assists with note taking during meetings and producing minutes of meetings as required.
- Assists with the translation of documents related to patients including their medical bills.
- Assists with compiling of reports and data management.
- Supports with the organisation of health-related trainings in terms of interpretation and administration.
- Supports in follow up calls to groups and families in relation to the treatment of weapon wounded patients.
- Supports the health team in managing patient database and processing of patient bills.
- Ensures strict adherence to medical confidentiality in relation to all information and data pertaining to patients

YOUR PROFILE:

- Excellent command of speaking, writing, reading in Karen, Burmese, Thai, and English
- University degree or other post-secondary degree an asset
- Computer proficiency including use of Excel

WE OFFER:

- Dynamic and challenging work in the humanitarian sector and international environment.
- Competitive salary with benefits, good working conditions and in-house training/development.
- Open-ended resident contract (subject to organizational requirements)

Preferred starting date: **ASAP**

Submission deadline for applications: **30 November 2025**

Qualified applicants are requested to submit their comprehensive **CV** and **letter of motivation** in English, as well as **salary expectations**, following this format for the subject line: POSITION – First Name Surname by email only to: ban_recruitment_services@icrc.org

*Kindly note that only short-listed candidates will be invited for the interview
and the ICRC will not keep the files of applicants who were not shortlisted.*