



Wildlife Justice Commission

Law enforcement and legal experts fighting transnational organised wildlife crime.

The Wildlife Justice Commission is a young, innovative, mission-driven organisation, leveraging the rule of law and the power of investigation to stop the extinction of our planet's wildlife.

Our mission is to disrupt and help dismantle the criminal networks profiting from the trafficking of wildlife, timber, and fish. We do this by gathering evidence and turning it into accountability.

To support this mission and our continued growth, we are seeking a

Data Analyst

(Thai national only)

*40 hours per week, 12-month contract with possibility of extension
Bangkok, Thailand*

Position Overview

We are seeking a Data Analyst to strengthen the Intelligence Development Unit (IDU). In this entry-level position, you will perform a critical role by importing information into our relational database (iBase). Day to day, you will input critical information from internal intelligence reports, external seizure monitoring data, and other reports. In order to maintain data accuracy, you will work closely with the team responsible for capturing and organising seizure data, intelligence analysts, and IDU leadership. In pursuit of this task, you may be required to conduct open-source research to resolve missing or inaccurate information. Ultimately, you will play an integral role in building a global database for WJC investigations that maps entities and relationships across the illegal trade in wildlife, live pets, marine products, and timber.

Tasks & Responsibilities

- Perform bulk imports and ad hoc imports of key intelligence products into iBase, according to level of priority (e.g. low to high).
- Conduct open-source queries to complete missing and inaccurate data, when required.
- Ensure consistency among the data so that the database is current, ordered and reliable.
- Maintain a system whereby to track and trace completed imports into iBase.
- Provide regular updates to IDU management regarding the current status of imports and the overall progress of building the database.
- Perform additional research and tasks as requested by IDU management.
- Adhere to WJC security practices and maintain confidentiality at all times.





Educational requirement and experience required for the position:

- Completion of at least a diploma or degree from college/university, or comparable vocational training.
- Applicant must demonstrate full professional proficiency in English (speaking, writing, and comprehension).
- Basic open-source research skills.
- High attention to detail and accuracy; ability to follow structured workflows.
- Analytical mindset and ability to multitask and prioritise.
- Proficient use of MS 365 Suite including SharePoint and OneDrive.
- Ability to complete urgent tasks with little supervision.

Asset:

- Knowledge on Windows Servers 22 and Microsoft SQL Server 2022 is a plus as well as other data visualization tools i.e., Tableau or Power BI.
- Previous experience with a relational database (iBase or similar).

We Offer You

- A competitive compensation, including paid holidays and group health insurance.
- A potential career pathway into intelligence analysis, through strong performance and keen interest in developing analytical skills
- A chance to make a real difference, ensuring justice for wildlife.
- An international environment, working in English.

How to Apply

Please send your CV and cover letter in English language to info@wjcinvestigations.org with subject email subject **"Data Analyst – IDU application"**. Resumes without cover letters will not be considered.

For questions: please reach out to us if you have further questions about the position or application process via info@wjcinvestigations.org

Please note that only short-listed candidates will be contacted. An exam may be administered.

